


Venue Focolare Centre, Welwyn Garden City

**Minutes**

	<b>Action</b>
<p><b>1. Welcome and introductions</b></p> <p><b>Present:</b> Christine Wyard, Helen Mutio, Jacquie Hime, Jane Shewring, Kate Belinis, Pam Cousins, Reynold Rosenberg, Jo Reeder (IPC Prog) Lynda Tarpey, Maddy Thomson, Susan Jessop</p> <p><b>Apologies:</b> Jeremy Keeley, Mekhola Ray, Ruth Horne, Carolyn Gale, Paul Standbrook (Helen in lieu) Also Tracy Marshall, Daniel Marshall, Lynne Misner, Chantal Lommel, Mohammed Alam, Liz Gore (Pam in lieu)</p>	
<p><b>2. Minutes and matters arising</b> from previous meeting on 3 July 2017</p>  <p><b>Steering group minutes 3 July 2017</b></p> <p>Matters arising – Re action</p> <ul style="list-style-type: none"> <li>• Pam Cousins updated re Social Value action – no district council work in this area other than Dacorum Council, which is waiting from HCC before they can tie the work up.</li> <li>• Trafficking – Hertsmere has hosted modern slavery training (Steve White)</li> <li>• Item 4 – typo “3” should read “9” Oct</li> <li>• Jane Shewring offered to be part of the new Service Directory pilot</li> </ul>	<p><b>SJ</b> to contact JS</p>
<p><b>3. and 4</b></p> <p>Guest speaker Jo Reeder (Integrated Personal Commissioning Programme Lead, Herts Valleys &amp; East and North Herts Clinical Commissioning Groups) And update from All Age Personalisation Project update (Lynda Tarpey)</p> <ul style="list-style-type: none"> <li>• The IPC bid was for Hertfordshire to be one of 17 early adopters, because Hertfordshire already has good personalisation and an active voluntary sector. The aim is to improve commissioning relating to individual needs and to involve local voluntary and community organisations.</li> <li>• The focus is on older people with multiple long term conditions. Led by the All Age Personalisation Steering Group (VCS reps are Lynda Tarpey and David Pearce from Age UK Dacorum). The target is to have 1250 people with a personal health budget by March 2018. The current figure achieved is 250. (Example is someone with a personalised wheelchair budget which enables them</li> </ul>	

to choose their own, with support if necessary, and with help to find other sources of funding if needed.)  
 There is work to link to voluntary organisations to see how they could work together e.g. support finding funding, support with advice, navigation.

- 100 day challenge with NESTA involves St Albans and the upper Lea Valley – ie Hoddesdon and Hertford. This involves 3 virtual teams of people with lived experience, professionals and CVS.

Questions / suggestions

- Q Suggestion to Jo to consider using the 7 BBO (Building Better Opportunities) hubs as they focus on hard to reach groups, and some invite guest speakers. Participants have learning mentors. Contact is [thea.bloyce@hertfordshire.gov.uk](mailto:thea.bloyce@hertfordshire.gov.uk)
- Q How does the VCS line up to support this? How do you see our role?
- A Paul ( St Albans CVS ), Ian ( BEH CVS) have circulated information about the 100 day challenge
- Q How does this programme fit with Social Prescribing?
- A We will try to align the work with Community Navigators

Discussion

Communication – Could we hear stories around prevention and impact. Try to use simple everyday language. Could identified people brief their own groups? Could there be pop up events? Eg Lynda and Jo could do a lunchtime session to support VCS groups. Village Hall Conference coming up. Produce a presentation that anyone could use support dissemination and plan across the county. Who should be involved? Herts Healthy Homes programme had a good circulation list and publicity (HCC) Use images and large clear type 2 hour briefing for infrastructure and network organisations BBO best practice days for mentors or managers’ days Helen will speak to Thea Action please send direct offers to Susan. Lynda and Jo will develop a session for infrastructure organisations and presentations for their use.

**ALL**  
 Please pass your offers to SJ for Jo

**Helen** – will contact Thea

4. Funding
  - a. Funding Fair report



Funding Fair 2017-  
 Final Report.pdf

Thank you to Helen Mutio (Community Action Dacorum) and Sarah Elliott (HCF training and development) for their hard work preparing and organising the Fair again this year, especially in delivering the same high level event as last year with a lower budget. We received many compliments and the whole morning was lively, upbeat and all in all a resounding success. Thank you also to the Herts Sports Partnership for generously offering us the use the University of Hertfordshire free of charge.

Most comments from the feedback sheets were extremely positive, praising the efficient organisation and quality of speakers,( Mandy Johnson was a popular key speaker) the large number of stalls and the opportunity to network.

Workshops – feedback was that 80% of workshops were graded good or excellent.

The main suggestions for improvement were:

Wanted the fair to be bigger, longer with more workshops, better catering, including a lunch. Several complaints about lack of parking as the campus was very busy and some had to park in the Galleria.

There were logistical issues such as people booking and not turning up (fairly large numbers of badges uncollected) and then others coming along without booking (again, fairly large numbers). While numbers balanced out, there is considerable waste with the preparation of badges left unclaimed and providing resources to register large numbers of other people on the day.

The workshop presentations are available on our website

b. IDOX funding database update

Susan and Maddy met with Bob Jones to talk through possibility of getting a business plan together to make a case for Connect Hertfordshire funding. Bob said he'd be sending out a short survey to all those who have registered to use the database, to capture case study evidence.

**SJ** follow up with Bob Jones

**5. Support for groups - Pathway workstream.**

**a. One to one support – Share and Learn**



Herts Share+Learn - steering group 3-10-1




Herts Share+Learn - Prospectus Sept 2017

A Resilience workshop organised by Herts CC identified the need for peer group mentoring and support. Examples could be to offer a one to one, masterclass, podcast.

Discussion

- Jane – could offer experience of changing a trustee board
- Suggestion to use social media to market
- Run free workshop session
- Comms – make simpler and shorter - Blurb and a direct link to the offers
- Idea around a lunch for exchange of ideas from current projects and networking

<p>– main response from meeting was that it would be hard to spare the time – prefer a themed and organised event or part of another event.</p> <p><u>Action</u>: initial offers will be promoted and new offers requested. MT to send out in new revised format.</p> <p><b>b Networks and Forums mapping update and discussion</b></p> <p>Kate Belinis reported on her work mapping Hertfordshire networks and forums</p>  <p>Herts Networks V3.pptx</p> <p>Discussion</p> <ul style="list-style-type: none"> <li>• People want networking but more open discussion “air and share” which doesn’t happen at the VCS conference.</li> <li>• Networks are useful to faith based group - working hard and need recognition and would be useful to connect them to the networks It would also be useful to show the links between networks e.g. how networks link to the next level e.g. grass roots – faith groups – interfaith groups – others</li> <li>• Be clear which are open and which have membership</li> <li>• How can a small group feed into the network?</li> </ul> <p><u>Action</u> Circulate Kate’s list ask for and ask for information on other known networks</p> <p><b>c. Digital – service directory / market place</b></p> <p>Update that initial work from HCC webteam is promised for Friday and will be shown in the workshop at the VSC. Susan will continue to liaise with web team and update the Steering Grp on progress . When a tangible example is available, she will contact steering group for trial and review.</p>	<p><b>MT</b> Promote initial offers and follow up with JS</p> <p><b>SJ</b> circulate networks list and ask for information on other known networks</p> <p><b>SJ</b> to liaise with webteam</p>
<p><b>6. Partnership</b></p> <p>Hertfordshire Compact – Update from the Compact Partnership Group by MT</p> <ul style="list-style-type: none"> <li>• Equality and Diversity – new template on impact assessment - training session 9 Nov and further dates.</li> <li>• Representation protocol: of HCC need a VCS rep, the request will go to both the CEO Network and Connect Hertfordshire for circulation.</li> <li>• Extend the invitation to sign up to Compact to the private sector – the proposal is that they would join as “Friends”</li> <li>• Survey – Vol sector not keen on Compact partnership. Only 28 people replied, so HCC will promote at the VSC and send out a new survey monkey with a new deadline.</li> </ul>	<p><b>MT</b> send info re training dates</p>
<p><b>7. AOB</b></p> <p>Re voluntary sector conference – prevalent feeling in the meeting that the voluntary</p>	

<p>sector should be more involved in the VS conference. Suggestion of the provision of an open space to air issues</p> <p>Jane – There is a Sports voluntary sector “Sport and Inactivity Conference” on 23 November at the Fielder Centre. VCS groups invited. Possibly facilitate a networking space (a “burning issues” space?) Please cascade conference date.</p> <p>“Coach Education Week” – will offer organisations the chance to upskill and deliver activity. Don’t need to be sporty. For workforce month during the whole of February.</p> <p>Christine – Ascend has taken the decision to be active in supporting the Social Prescribing agenda, despite having no additional funding for this, as they see it as a vital link to their existing work. (S.P. Agenda in Watford comprises W3RT, Herts Help, Community Navigators, + 1 x GP in South Oxhey)</p> <p>Jane – Social prescribing for children and young people - There is a funding pot from NHS England.</p> <p>Jacque – could this be coordinated? Citizens Advice Herts are currently doing a county wide bid.</p>	<p><b>All</b> please cascade Sports and inactivity Conference</p>
<p><b>8. Next meeting</b> Wednesday 10<sup>th</sup> Jan 2018, 10am – 12. Focolare Centre, Welwyn Garden City</p>	