

Steering Group minutes Wednesday 10 January 2018

Venue Focolare Centre, Welwyn Garden City

Minutes

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| <p>1. Welcome and introductions</p> <p>Present: Christine Wyard, Helen Mutio, Jane Shewring, Kate Belinis, Jeremy Keeley, Reynold Rosenberg, Ann Skinner, Amanda McIntyre, Lynda Tarpey, Maddy Thomson, Ruth Horne, Helen Gray</p> <p>Apologies: Susan Jessop, Jacquie Hime, Carolyn Gale,</p> <p>Helen Gray, the new director of HCF was welcomed to the group. Ann Skinner, CEO Resolving Chaos introduced herself as a visitor. She has not attended the Steering Group and as the contract holder wanted to meet members and gain an overview of the current work and issues.</p> | |
| <p>2. Minutes and matters arising from previous meeting on 3 October 2017</p>  <p>Steering group minutes 20171003.pdf</p> <p>Matters arising – Re action</p> <ul style="list-style-type: none"> <p>IDOX funding database update</p> <p>Susan and Maddy had previously met with Bob Jones to talk through possibility of getting a business plan together to make a case for Connect Hertfordshire funding. Bob said he'd be sending out a short survey to all those who have registered to use the database. This survey has now been circulated 9/1/18.</p> | <p>SJ to follow up BJ after survey closes</p> |
| <p>3. Speaker: Jane Shewring on Herts Sports Partnership – creating links with Health and other agendas.</p> <p>Click here for slides https://www.slideshare.net/secret/14yZGWLvSu8g6p</p> <p>Jane talked about the role of the partnership, its strategy to reduce inactivity in Hertfordshire and intention to work more closely with the VCS generally and build partnerships. Jane also explained the purpose and content of the 'Fit for the Future' Conference that the partnership held in November. A range of projects were showcased:</p> | <p>SJ to put the new</p> |

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| <ul style="list-style-type: none"> • Sport Ed organisation supports underrepresented groups – free to join. So worth considering • Street Games were also represented – supporting the fit and fed project reducing holiday hunger – and also often physical inactive • Launched Disability Framework to support disability <p>Question</p> <p>CW asked about how to fund activity with local people – Jane said Sport England vision is to include these lesser known initiatives. The Sports Partnership will promote the funding opportunity when it arrives. The partnership wants to widen the base of organisations it communicates with and supports funding applications. There is a new evaluation framework that can support bidding as a tool. It’s on the Sport England website https://evaluationframework.sportengland.org/ and a workshop is being run – we can put on our circulation to the steering group and connect Hertfordshire website.</p> <p>The Sports Partnership website also has insight information that can be used in funding bids. http://www.sportinherts.org.uk/page/insight-444/</p> <p>Action</p> <p>Hertfordshire Year of Physical Activity. This is divided into themed months for the whole year, each month led by a different sector. Connect Hertfordshire and partners are asked to promote the different activities. For example, the workforce development opportunities during February and opportunities being provided to help upskill organisations who might want to extend their role in sport and physical activity with which HG/HCF & HM are involved. The brochure was circulated and partners are asked to promote this as widely as possible.</p> <p>This is the link to the brochure http://files.pitchero.com/counties/58/1515490910.pdf</p> <p>It is also possible for partners to promote anything relevant under this banner that they are already doing – contact JS</p> <p>Workforce Development is a key area, especially with unreached groups and bursary support is available.</p> | <p>evaluation framework on our website</p> <p>All to promote Connect Hertfordshire to promote during the year</p> |
| <p>4. Project Update and Performance</p> <p>MT presented the attached information provided by SJ which was well received</p>  <p>Steering Grp 10Jan2018.pptx</p> | |

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| <p>5. Vision and mission document for information and discussion</p> <p>MT presented a draft document for discussion about the direction of travel for Connect Hertfordshire. This was considered to be useful and that the group would progress with updates to see how work being undertaken fitted into the three strands. It was requested that this feature as a main discussion topic at the next meeting to shape up.</p> <p>At the end of the meeting this was revisited and it was felt that we should come back to the diagram and sharpen up with the Compact. The role of Connect Hertfordshire was seen as important and the document useful. JK asked for reassurance that Connect Hertfordshire would continue after January 19 but acknowledged the development that has taken place. It was felt that the name Connect Hertfordshire essentially represents what it is and contributes to creating more opportunity for voluntary sector leadership and initiative. Would like to build a story over 20 years forward and build the role. Could we run the Voluntary Sector Conference for example?</p> <div style="text-align: center;">  <p>Connect Hertfordshire - Draft</p> </div> | <p>SJ / MT to plan next Steering group around the document</p> |
| <p>6. Update on Topics</p> <p>1) Increase VCS contribution to Preventative services</p> <ul style="list-style-type: none"> – Personal Health Budgets <p>LT explained this opportunity for the voluntary sector, the IPC representative group where Lynda and David Pearce from Age UK and Dacorum are VCS representatives. There is a will to pursue this agenda but an urgency of 3-6 months to get some activity and undo blocks so that local small organisations don't lose out. Connect Hertfordshire has initiated some task and finish groups for which there is an open invitation and an information pack is being developed that will be a free to use resource.</p> <p>Question</p> <p>AM asked about target client group and level of need – on what basis are people being given funds? Target is 1250 in Hertfordshire, for those with Long term health conditions – older people and with mental health and other problems. Issue is how to cascade this to who can qualify and what to do but Kate says they will be on their books. CH will focus on organisations but there is also a need to know how an individual finds out they have funds.</p> <p>JS highlighted Community Navigators, Lynda says the Navigators are short of things to signpost to people to meet needs. There are resources around to support the prevention agenda around this.</p> <ul style="list-style-type: none"> – Community Grants programme support <p>MT reported that the Connect Hertfordshire had supported 22 organisations in developing their bids and HCF provided the grants process and support for HCC. This had been a very useful activity in supporting organisations to consider their contribution to prevention and how to articulate the outcomes in relation to health and wellbeing and reducing demand on statutory services. Connect Hertfordshire will continue to support</p> | <p>Any steering group members wanting to join the T&F group who are not already involved let Susan know.</p> |

the process and offer follow up to any unsuccessful organisations who want to develop this for future bidding opportunities.

2) Integrating work across VCS agendas that contribute to Health and Wellbeing

– **Hertfordshire Compact**

MT reported on the recent Compact meeting and sign ups now totalling 40.

AM suggested that the Compact Principles could be considered in relation to the vision and mission document to help develop understanding – this could be considered at the next steering group

HM felt that it should be better communicated to small organisations that it is possible to sign up without putting through a board meeting if there isn't one. She also reported that Community Action Dacorum have now done so and are about to sign up.

KB talked about how there is still a way to go and referenced the recent Equality Impact Assessment document that has been developed internally at HCC without reference to the Voluntary Sector. KB has been asked to review on behalf of the VCS at the next Compact meeting.

The Compact document is available here:

<https://www.hertfordshire.gov.uk/about-the-council/how-the-council-works/partnerships/hertfordshire-compact.aspx>

3) Maximising resources by enabling opportunities for partnership working

– **Share and Learn**

- MT reported that a masterclass had been developed from three volunteers of good practice in relation to partnership working and that this is taking place on 31st January at the Focolare Centre. Members were asked to promote this and future masterclasses and potentially attend. RR said he would like to attend. AM suggested intentionally embedding reference to the partnership library created through the High Sheriff Awards 2017, MT to follow this up. General consensus was that this has the potential to develop further work on partnership working.



– **Find a Service**

– MT reported that this is moving forward - more information to follow

– **Promoting networks / brokering partners**

– KB reported that she had investigated networks for organisations supporting older people following up Health Watch but there was little to add. Overall KB reinforced again that Networks that exist are much more about linking to statutory partners but we don't have space / networks for voluntary sector and our agenda. We need to be able to collaborate and network ourselves – learn

All promote masterclasses and consider attending

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| <p>from each other. How are we influencing / connecting?</p> <ul style="list-style-type: none"> – Action – Share the networks document – Connect Hertfordshire website – Consider this role again at the next meeting in relation to the Steering Group – How can we have more influence and access and develop leadership to facilitate the voice of the small groups, push back and take up issues appropriately. This steering group can be active in pushing back / taking up issues, the Compact Partnership is one vehicle for this. – Consider expanding the steering group – can be discussed at the next meeting in the context of the vision and mission etc. | <p>SJ put networks on website</p> <p>Inclusion of discussion at next steering group</p> |
| <p>7. AOB - None</p> | |
| <p>8. Next meeting</p> <p>April – JK offered South Hill as a venue</p> <p>It was agreed that all dates should be set up to January next year – SJ to issue doodle poll for first two and then choose dates beyond that. Suggesting July, October and January before the 18th</p> | <p>SJ</p> |