

	Action
<p>1. Welcome, introductions and apologies</p> <p>Present: Amanda McIntyre (AM), rep CEO Group Helen Gray (HG), HCF Helen Mutio (HM), Community Action Dacorum Kate Belinis (KB), CDA Herts Kat Shepherdson (KS), Team Herts Volunteering Maddy Thompson (MT), Connect Hertfordshire (Chairing this meeting) Marty Perrett (MP), Connect Hertfordshire (minutes) Matt Hughes-Short (MHS), Herts Sports Partnership Pam Cousins (PC), Hertsmere DC Paul Kelly (PK), Connect Hertfordshire Sue Jessop (SJ), Connect Hertfordshire Tim Parlow (TP), HCC Tracy Webber (TW), HCC</p> <p>Apologies from Ann Skinner (AS), Connect Hertfordshire Christine Wyard (CW), Ascend Deborah Paniagua (DB), Age UK Herts Jacquie Hime (JH), Team Herts Volunteering (Kat Shepherdson in her place) Jane Shewring (JS), Herts Sports Partnership (Matt Hughes-Short in her place) Jeremy Keeley (JK), South Hill Centre, Hemel Lynda Tarpey (LT), Connect Hertfordshire Mekhola Ray (MR), East Herts DC Reynold Rosenberg (RR), Herts Inter Faith Forum Sarah Sullivan (SS), DRUM Watford</p>	
<p>2. Minutes and matters arising from previous meeting on 4th July 2018</p> <p>Previous Minutes:</p> <ul style="list-style-type: none"> • The minutes were agreed. <p>Matters arising:</p> <ul style="list-style-type: none"> • Kat Shepherdson attending in place of Jacquie Hime. 	

<ul style="list-style-type: none"> • Matt Hughes-Short attending in place of Jane Shewring and will be attending all meetings going forward. 	
<p>3. Project Update and Performance</p> <ul style="list-style-type: none"> • SJ reported performance for the year to date where all KPIs were on target for end of year. <p>Hertfordshire Sustainable Funding Fair – 14th September 2018 University of Hertfordshire</p> <ul style="list-style-type: none"> • This was a very successful event and a professional team partnership effort. • Well supported with 204 delegates, 23 exhibition stands and 11 workshops. • The theme of health and wellbeing worked was promoted well by the key speakers • Useful to have the computer suite for the funding database presentation as people could register then and there. <p>The Funding Fair venue moved to the Lindop building this year, and the general feeling was that it worked well logistically, with the auditorium and lecture rooms being nearer each other. The slightly smaller size of the market place provided a helpful environment for networking.</p> <p>Workshop feedback from delegates was - Excellent 132; Good 69; Satisfactory 18; Poor 0</p> <p>The overall feedback was that it was a relevant and practical event which would be good to continue.</p>	
<p>4. Connect Hertfordshire work themes</p> <p>Integrate work across VCS agendas that contribute to Health and Wellbeing</p> <p><u>Hertfordshire Compact</u></p> <ul style="list-style-type: none"> • The next Compact Forum is scheduled for 22nd January 2019 at Focolare Centre For Unity (69 Parkway, Welwyn Garden City). • The Compact survey is now live. This is consistent with last year’s survey to ensure continuity. It was difficult to drive responses previously where only 30-40 initially received though this increased a little through repeat requests. The survey has been promoted through our networks and will be promoted at all events this autumn including the VCS conference. This year we are aiming to beat the previous response but recognise this is a challenge. To encourage response this year it is available on Survey Monkey and is being promoted in the 	ALL

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Newsletter and social media. To help with response rate the steering Group including statutory partners were all asked if they could to fill it in and promote it to colleagues and partners via their own networks.

- Topics for the next Forum will include Survey feedback, Social value, and developing partnerships.
- A discussion on Partnership suggested including positive examples of where challenges had arisen and been overcome, and both formal and informal approaches to managing partnership relationships constructively. Offers of help from Tracy Webber, Kate Belinis, Amanda McIntyre, Helen Gray, Pam Cousins, Maddy Thomson.
- Action - SJ send out a doodle poll to find dates for a meeting
- PK/ SJ to contact Mark Edwards and Heather Aylward, public engagement managers from the two CCG's
- The steering group was asked to promote the Compact and encourage new members.

PK/SJ/MT

Social Value

The documents were amended following input from the steering group, and will now be disseminated more widely, including on the website and at the Voluntary Sector Conference.

Developing Networks and Forums

- SJ update – The Herts Older People's Network / Forum will be promoted at the Voluntary sector conference. Comments and feedback will guide how the Network / Forum is run and take a steer on priority issues.

Reducing inactivity – Connect H + HSP update

Matt Hughes-Short updated on this:

- Within the Year of Physical Activity, this is Workplace Wellbeing Month – He requested the steering group and their networks to send in pictures of workplace physical activities
- Working on a project for getting young people off the streets and working on a focus of knife crime too.
- Next month is Celebrate Sport Month – Want to try and integrate voluntary organisations into this as much as possible such as sponsoring the upcoming Services to Sport Awards.
- Various Club Forums are being set up.
- An inter-faith Olympics is being planned following a discussion at a previous steering group which resulted in Reynold Rosenberg inviting Matt to visit his organisation.

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- The Diversify your Services Masterclass in September went well albeit the turnout was lower than previous masterclasses. It explored the benefits of diversification using physical activity as a model example.

HCC Community Grants

- The grants will be available again this autumn as the take up last year was good. The process will be managed by HCF
- There were comments from some steering group members that it was important to support smaller groups to get bid ready, for both grants activity and more generally for other bid opportunities. There was a discussion around equality and diversity in relation to organisations bidding for grants. HG said that HCF are now offering a Building Potential programme with an allocated adviser to support smaller organisations.

Increase VCS contribution to Preventative services

IPC workstream – update on toolkit and evaluation

- 2 outputs that the sub-group have been taking forward, Personal Health Budgets and Direct Payments is up and running on the website, also with a toolkit and info.
- Herts Local – locally focussed information, gives organisations the give help and support to say what they do and the benefits of using them. There is a pilot website being tested and seeing how this can work and complement services already in place, such as Herts Help. Community Navigators have also been involved with this. An evaluation report will be presented to all age personalisation steering group in November.

Forthcoming Masterclass

- The Business Engagement Masterclass that was due in November has been rescheduled to 30th January 2019.

5. Forthcoming events

Voluntary sector conference 30th Oct 2018 - inputting VCS ideas into workshop programme

Feedback from previous conferences has requested more input and a higher profile for Voluntary sector organisations. This year, we have invited at least 16 organisations to contribute to the workshops.

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<p>There will be 6 workshops:</p> <ul style="list-style-type: none"> • Older people, Connecting and Belonging. • Building bridges- Making integration a reality. • Social Prescribing- How can You fit in? • Who cares for the carers? How can the voluntary sector support Hertfordshire's 114,000 carers to deliver their role. • Isolation in the world of Special Educational Needs and Disabilities (led by Ruth Fennemore and Herts Parent Carer Involvement). • Personal Budgets and Direct Payments - the new Toolkit for the voluntary and community sector. 	
<p>6. <u>AOB</u></p> <p><u>Queen's Award for Voluntary Service (SJ)</u></p> <ul style="list-style-type: none"> • This still needs more promotion. See http://qavs.direct.gov.uk for details. <p><u>CDA Herts are finalists for this year's Groundwork Community Awards</u></p> <ul style="list-style-type: none"> • Kate Belinis shared the good news. CDA has been nominated for 'Best community group contribution to community cohesion' and will find out on Nov 22nd if they've won. <p><u>Connect Hertfordshire Contract</u></p> <ul style="list-style-type: none"> • This will be out for tender soon 	All
<p>7. <u>Next meeting</u></p> <p>Steering Group: Wednesday 16th January 2019 10am - 12pm Focolare Centre for Unity, 69 Parkway, Welwyn Garden City AL8 6JG</p> <p>Compact Forum: Tuesday 22nd January 2019 1 – 3pm Focolare Centre for Unity, 69 Parkway, Welwyn Garden City AL8 6JG</p>	