

Steering Group Minutes
Tuesday 4 July 2018 - Focolare Centre, Welwyn Garden City

	Action
<p>1. Welcome, introductions and apologies</p> <p>Present: Amanda McIntyre (AM), rep CEO Group Ann Skinner (AS), Connect Hertfordshire (CHAIR) Deborah Paniagua (DP), Age UK Herts Jacque Hime (JH), Team Herts Paul Kelly (PK), Connect Hertfordshire Reynold Rosenberg (RR), Herts Inter Faith Forum Sue Jessop (SJ), Connect Hertfordshire Tracy Webber (TW), HCC Marty Perrett (minutes) Nick Denham (guest speaker)</p> <p>Apologies from Christine Wyard (CW), Ascend Helen Mutio (HM), Community Action Dacorum Kate Belinis (KB), CDA Herts Lynda Tarpey (LT), Connect Hertfordshire Maddy Thomson (MT), Connect Hertfordshire Tim Parlow (TP), HCC Jeremy Keeley (JK), South Hill Centre</p>	
<p>2. Minutes and matters arising from previous meeting on 24th April 2018</p> <p>2.1 Previous Minutes:</p> <div data-bbox="643 1574 847 1854" style="border: 1px solid black; padding: 5px; margin: 10px 0;">  </div> <ul style="list-style-type: none"> • The minutes were agreed. <p>2.2 Matters arising:</p>	

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<ul style="list-style-type: none"> • Social Value working group will reconvene in September. • Feedback IDOX meeting 5th May: W3RT and Connect Hertfordshire are working together to promote the funding database. Part of this will be • SJ and Bob producing a workshop for the Funding Fair, which will include some successful case studies. 	SJ
<p>3. Speaker – Nick Denham, Head of Participation and Inclusion, Hertfordshire Music Service</p> <p>Presentation to inform and seek feedback on the proposed Hertfordshire 2020 Year of Culture</p> <div data-bbox="555 831 970 1070" data-label="Image">  </div> <p>Nick set out the ambition to showcase Hertfordshire as a county of creative and cultural opportunity, and described the broad objectives, which include access and participation, wellbeing, showcasing pathways and creating new partnerships. The Arts Council has indicated it's keen to invest in Hertfordshire and Nick has set up a strategic Year of Culture development group.</p> <p>Voluntary sector organisations would be an important element and Nick asked us to consider how we could contribute and be involved, alongside the county and district councils and other statutory organisations. In addition Connect Hertfordshire's relationship with the strategic group should be discussed.</p> <p><u>Q & A</u></p> <ul style="list-style-type: none"> • The Year of Culture (YoC) will run January to December 2020. • There's no theme for 2019 which is good for putting good time into planning for the YoC. • Not going to be sports focused. • Defining "Culture" – Very open to interpretation, don't want to narrow it down to specific items. • Funding Fair will be very useful in growing interest in YoC. • AM can put Nick in touch with Nicky at the High Sherriff's office. • Connect Hertfordshire will support with a letter as well as a newsletter and promotion through networks and events etc. • There will be 12 showcase events planned as well as various fringe events. 	AM PK, SJ

4. Project Update and Performance

Small Charity Week 2018 18th – 23rd June

Aims:

- To raise the profile of 3,500 charities + other voluntary and community groups in Hertfordshire.
- To promote best practice.

Outcome:

- Reach of over 20K
 - Engagement at around 2K+
 - 74 new followers on social media
 - 34 new members signed up at events
 - Motivating and good fun + created a rapport with groups
 - Gave a vivid countywide impression of the remarkable work being done
- A successful Small Charity Week with many small charities contributing photos, and a good deal of social media interest. There was an increase in reach and engagement via social media compared with last year. Thank you to Marty for sending over 100 posts throughout the week.
 - Thank you to Dacorum Mencap, Herts Asian Women’s Association, Herts Young Homeless, Guidepost Watford and to Councillor Terry Douris for spending time with us to make interesting short film clips.
 - The messages posted over the week by everyone were really inspiring and showcased the broad range of services offered throughout the county.
 - Suggestion – to consider posting an uplifting, motivational post every Friday afternoon going forwards.

5. Connect Hertfordshire 3 themes



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Integrate work across VCS agendas that contribute to Health and Wellbeing

Hertfordshire Compact Forum – Feedback (See paper):



- Paul ran through the paper distributed (above).
- Everyone was asked to think about future topics from the forum. Next one is in January 2019 so could we have some ideas from people? One suggestion was around a marketplace event, to promote awareness of the services available
- Governance of the Compact was questioned, and how are we monitoring partnership organisations. Steering and guidance is needed – further clarification requested from Maddy Thomson and HCC

**All
MT**

Developing Networks and Forums – update on developing an Older People’s network

- 12 organisations are keen to work with us to set up and develop the network. Terms of Reference have been drafted and will be circulated for comment.
Contributors: Age UK Herts, HILS, Hertfordshire Action on Disability, Crossroads Care North, CDA Herts, NH CVS, North Herts Minority Ethnic Forum, Stevenage BC (OPN), HCC, Community Action Dacorum (OPN), Music24uk, Settle.
- Suggestion that we seek a high-profile Champion.
- The Herts Older People’s providers’ forum will offer a workshop at the Voluntary Sector Conference, where it can be launched and invite organisations to link in.

Reducing inactivity – Connect H + HSP update

- Matt Hughes-Short (HSP) has agreed to work with us to develop a masterclass event.

Increase VCS contribution to Preventative services

- **IPC Steering Group** - IPC prog and steering group will be continuing for another year.
Target is 2% of people receiving personalised care get a personal health budget (2,580 people).

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- **Personal Budget Toolkit for organisations** - Nearly completed. Introduce through workshops at FF and VSConf.
- **Local projects** - NH CVS, Stevenage and Broxbourne underway. Connect H will be doing the evaluation.

Maximise resources by enabling opportunities for partnership working

Share and Learn – Developing the programme and the concept – MT + PK



- AS discussed social value, the value of VCS.
- Draft, and summary, paper (above) open for comments before taking back to social value group.
- More work needed on HCC draft note for consistency.
- Invite Ted Maddex to the next social value meeting.
- Aiming to have next social value meeting in September.
- HCF are providing Social Value courses managed by Ian Richardson

**MT +
SV
working
group**

Business Development Masterclass

- Paul ran through the update. Was a very good event.
- Workshop feedback was given in verse at the meeting.
- Very positive feedback, people got a lot out of that session.
- Invitation was given to all if anyone would like to present at a future masterclass.
- Please feedback your priorities for future topics?-. Defining your offer in your marketplace was one suggestion that had interest.

Suggestions offered to the group were:

- Business Engagement - Engaging business in support for your organisation, Corporate responsibility, stakeholder management etc
- Partnership part 2 - more aspects of partnership working requested at the first one
- Co-Production / Customer engagement
- Defining your offer and your market
- Change Management

<p>6. <u>Forthcoming events</u></p> <p><u>Funding Fair 2018 - 14th Sept 2018</u></p> <ul style="list-style-type: none"> • Sue, Helen and Sarah organising the programme. • A sponsor for the refreshment is being sought, but the fall back will be to charge for tickets as lunch was requested in the feedback survey last year <p><u>Voluntary sector conference 30th Oct 2018 - inputting VCS ideas into workshop programme</u></p> <ul style="list-style-type: none"> • VCS invited to contribute to workshop programme • Suggestions from previous meeting • Proposals for discussion: <ul style="list-style-type: none"> ○ Older people + loneliness ○ Making partnerships work ○ Social prescribing ○ Carers ○ Direct payments and personal budgets • Planned 5/6 sessions in morning and repeat those sessions in afternoon. • Please feedback if you'd like to support a workshop – Items relating to younger people was one idea. Ruth Fennemore from Children's services will run this workshop. 	<p>All</p>
<p>7. <u>AOB</u></p> <p><u>Queen's Award for Voluntary Service (SJ)</u></p> <ul style="list-style-type: none"> • A request to the steering group to think about how we can support this see http://qavs.direct.gov.uk for details 	<p>All</p>
<p>8. <u>Next meetings</u></p> <ul style="list-style-type: none"> • Wed 10th October 2018, 10am – 12pm • Wednesday 9th January 2019, 10am – 12pm 	